**Cited Notes Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**How to take cited notes:**

* Step One: Find your sources and write the [Chicago Style Citation](http://www.citationmachine.net/chicago/cite-a-book) for the source
* Step Two: Underneath your citation, write notes ***IN YOUR OWN*** [***STYLE***](https://docs.google.com/presentation/d/1i9JiWJA5WVInJlcZI9as38AmICCqJN-z15jKYbnEQNI/edit?usp=sharing) and ***IN YOUR OWN WORDS***, paraphrase the information. You may include some direct quotes, but they should be no longer than 2 sentences and ***MUST have quotations*** around them. With EVERY entry you MUST, in parentheses, write the page number from where you found the information in that source.
  + Hints for getting good notes efficiently: [**Annotate**](https://drive.google.com/open?id=19jEOX8ERUigdQdK-YWuhOf8co_cEyGnJSXr-Ud5R5h4)& [**Skim**](https://docs.google.com/a/milwaukee.k12.wi.us/presentation/d/1vYhhLmUr9nU_2I5MdYfth7tFBmZv-k0qQ1iBFS_nz2M/edit?usp=sharing)
* Step Three: Before you begin writing down notes, ask yourself “***How does this help me answer my research question or provide a counter argument?***” If it doesn’t help you, don’t write it down.
  + EXAMPLE: if you are writing about a dictator’s quality of leadership. DO NOT write anything about his childhood. ONLY write down what he did AS A LEADER.

**NOTES RUBRIC:** Books: \_\_\_\_\_\_ Websites: \_\_\_\_\_

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| **Exceeding** | **Meeting** | **Nearly Meeting** | **Beginning** |
| * 8+ credible sources used * Cited in Chicago Style * Notes are adequate to the source and paraphrased, NOT copy and pasted * Page numbers or paragraphs are given after each entry * Minimum - 2 books * Maximum - 2 websites | * 7-8 credible sources * Cited with a recognized citation style (APA, MLA) * Notes are mostly adequate, and mostly paraphrased. Some are clearly copy and pasted * Page numbers or paragraphs are given after most entries * Minimum - 1 book * 3-4 websites | * 5-6 credible sources * Cited in some way * Notes mostly appear copy and pasted * Lack of information is apparent * Page and/or paragraph numbers are not consistent for each entry * No book used * 4+ websites or only sources were websites | * Less than 5 credible sources used * No citations * Notes were copy and pasted, * Lack of information is apparent * Page and/or paragraph numbers are nonexistent or inconsistent |

**CHICAGO STYLE CITATION GUIDE:**

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| **Type** | **Citation** | **Example** |
| **Book** | Last name, First name. *Title of the Book.* Place of publication: Publisher, Year of publication. | Faulkner, William. *Absalom, Absalom!.* New York: Vintage Books, 1990. |
| **Online Journal** | Last name, First name. “Title of the Article.” *Journal Name*, Edition/volume, date of publication. Page numbers.1  Web address | Bent, Henry E. “Professionalization of the Ph.D. Degree.” *College Composition and Communication* 58*,* no.4 (2007): 0-145. http//www.jstor.org/stable/1978286. |
| **Newspaper/**  **Magazine** | Last name, first name. “Title of the Article.” *Name of Newspaper*, date of publication, page no. | Kepner, Tyler. "And a Second Baseman Shall Be First for Yanks." *New York Times,* March 25, 2002, sec. D, p. 7. |
| **Website** | Last name, First name. “Title of Web Page.” *Publishing Organization or Name of the Website in Italics.* Publication date (if available). URL. | “John F. Kennedy Library.” John F. Kennedy Foundation. <https://www.jfklibrary.org> |
| **Film/**  **Documentary** | *Title of the film.* Directed by First name Last Name. Year of Copyright. Place of production: Production Company, year the film was formatted, format. | *Joe Versus the Volcano.* Directed by John Patrick Shanley. 1990. Burbank, CA: Warner Home Video, 2002.DVD. |
| **Interview** | Last Name, First Name of person interviewed. *Name of program he/she was interviewed on.* First name Last name of the interviewer. Station. Date. | Rodriguez, Carrie. *Acoustic Café.* By Cuz Frost. 88.3 WGWG FM, November 20, 2008. |
| **Government**  **Document** | Official Title of the Government administration. *Title of the Document.* Place the document was created, year it was created. | U. S. Department of Commerce. Office of Consumer Affairs. *Product Safety: Responsive business approaches to consumer needs.* Washington, D. C., 1992. |
| **YouTube Video** | “Title of the video.” YouTube Video, duration of time. Where it is taken from. Who posted it and the date it was first posted. URL. | "Kennedy-Nixon First Presidential Debate, 1960." YouTube video, 58:34. From televised debate September 26, 1960. Posted by John F. Kennedy Library Foundation, September 21, 2010. http://www.youtube.com/watch?v=gbrcRKqLSR. |

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| Citation #1 | |
| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | Page # |
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| Citation #2 | |
| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | Page # |
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| Citation #3 | |
| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | Page # |
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| Citation #4 | |
| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | Page # |
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| Citation #5 | |
| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | Page # |
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| Citation #6 | |
| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | Page # |
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| Citation #7 | |
| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | Page # |
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| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | |
| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | Page # |
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| Citation #9 | |
| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | Page # |
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| Citation #10 | |
| **NOTES** Style of Notes: Outline Cornell Flow Mind Map Other  *Don’t be embarrassed to try new styles of notes*  *High school is all about being embarrassed* | Page # |
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